Amelia **Pinckney**

UX/UI Designer **Contact**



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in amelia-pinckney-6022482a7

About me

An aspiring UX/UI designer with a keen eye for detail and a passion for creating intuitive and engaging user experience. Self motivation drives me to continuously learn and innovate, ensuring that I deliver designs that not only meet but exceed user expectations.

Education

2024

Google UX Design Certificate

January 2024- July 2024

2018

Japanese Language Proficiency Test

Passed with proficiency level 3 of 5

2013-2016

University of Columbia, Beaufort

Bachelor's degree in Studio Arts

Skills

- Research
- Wireframing/ Prototyping
- Figma
- Leadership
- Graphic Design
- Illustration
- Japanese

Experience

Taylor's Nursery and Landscape Supplies Lead & Purchaser | Jan.2023 - Oct.2023

Managed nursery employees and purchasing of plants. Duties included:

- Coordinating shipping of products with multiple vendors, and tracking inventory
- Creating estimates and invoices for clients' special orders
- Leading team and organizing what tasks needed to be done

Plant Partners

Lead Merchandiser | Apr.2021 - Jan.2023

Worked in a leadership position stocking and caring for plants at Home Depot. Duties included:

- Communicating with managers remotely regarding status of store and products.
- Keeping track of stock through inventory app and displaying products according to planogram and customer service.

Gochnauer Air Conditioning and Heating Accounting Assistant | Feb.2019 - Oct.2020

Served as a multi-tasking accounting assistant, ranging from reception work to a/r work. Duties included:

- Recording timesheets, van mileage and expenses into accounting software TOM.
- Receiving invoices, paying, and sending invoices and/or estimates to customers.
- Scheduling installations with clients.

Webb Constructions

Office Manager | Nov.2017 - Sept.2018

Managed the office and administrative tasks such as bookkeeping, time sheets, processing insurance, preparing for audit, and taking dictations from CEO of company.